

**Rosalyn Yalow Charter School**  
Board of Trustees Meeting  
Minutes

Tuesday, July 19, 2016  
116 E. 169<sup>th</sup> Street  
Bronx, New York 10452

**Trustees Present**

John W. Carr, Gregoria Feliciano, Ivan Lee, Shirley Saunders, and Benjamin M. Yalow. Michael Rosen participated by Skype. Alec Diacou, Executive Director, Monique Evans, Operations Manager, and Collin Rosen of CSBM were also in attendance.

**Call to Order**

The meeting was called to order at 6:30 pm. A quorum was present.

**Adoption of Agenda**

The Agenda was adopted.

**Executive Session**

**Financial Report**

*Monthly Report.* Collin Raymond of CSBM presented the financial report, including that

- Finances are wrapped up for the school year ending 6/30/16.

The Preliminary audit was done. Back up documentation and Annual Report to the State is due at the beginning of August. The final audit will be August 22, 2016-August 23, 2016.

**Dean**

*Dean of Culture.* The Dean of School Culture was introduced. He has a Social Work background and was referred by Shanye Evans. Dean Nash is invited to the next meeting.

**Employee Handbook**

The board reviewed the employee handbook. The board suggested changes to the handbook. It was suggested that the policy was revisited and reworded. Once the changes are made, the handbook is approved.

- Change 10.5 months to Instructional
- Change 12 months to Administration

**Health Insurance**

We have moved to Oxford Health Insurance because the rates are cheaper and a better fit for our employees. The board approved the new Health Insurance plan.

### **Family Handbook**

Questions arose regarding the Academic Policy and suggestions were made to strike the academic policy. The Board requests that the Discipline of bus incident be reworded making it clear who handles the discipline.

### **Executive Director Report**

Mr. Diacou spoke about finalizing the letter to the lawyer regarding the incident with the school. This should be done by September.

### **New Business**

None

### **Adjournment.**

The meeting was adjourned at 8:25 pm.