



# THE ROSALYN YALOW CHARTER SCHOOL

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**Board of Trustees Meeting  
Minutes  
Tuesday, October 17, 2017, 6:30 p.m.  
116 East 169<sup>th</sup> Street  
Bronx, New York 10463**

## **Trustees Present**

Benjamin Yalow, Sandra Hayes, John Carr, Shirley Saunders (skype – Michael Rosen), Alec Diacou Executive Director, Letta Belle Principal, and Yvonne Booker-Byers Director of Assessment.

## **Call to Order**

The meeting was called to order at 6:45 p.m. A quorum was present.

## **Adoption of Agenda**

The agenda was adopted.

## **Chairman's comments**

The Chairman requested that we speak with “one” voice when referring to policy and/or procedure to avoid confusion.

## **Final Audit**

The final audit was duly seconded and unanimously approved.

## **Revisions to Student & Family Handbook**

The revisions to the student and family handbook was duly seconded and unanimously approved.

## **Charter School Performance Framework**

The Charter School Performance Framework was duly seconded and unanimously approved.

## **Finance Report (Michael Rosen)**

A 3 months finance report (Sept. 30) was given by M. Rosen and we were advised that the projection is constantly revised. This includes the 10 new staff members Principal Belle requests. This report was accepted.

## **Executive Director report**

Discussion was had concerning the Church renewing our lease and the possibility of using a second campus at St. Michael's. The issue of splitting the school into 2 locations will have to be explored. Alec is continuing to reach out to Mr. Scott to determine our status at the church in obtaining an extension of our lease or not.

Facility plan at St. Paul's Hall – St. Michael's would like to obtain a definitive answer as to if we are going to lease with them or not. Civic Builders might be willing to work with us on this project. However, we cannot sign a lease until we have definitive plans as to how we are going to use the space, finances and the status of our present location.

Furthermore, we cannot sign a lease until we submit our proposal to the State for approval.

The Board directs Alec to have a draft proposal for State approval for the Board to review and modify or approve.

Note: The state seems to have a State Package which requires a 60 days clock for lease review. Sandra wants to know how many charter schools fail this review?

### **Principal Report**

Principal Belle gave a detailed report on 3 cycle Assessment Results of Step Literacy Strategic Teaching & Evaluation of Progress, The Attendance Action Plan 2017-2018, and the NWEA and Step Summary Data 2016-2017. She also provided us with a Power Point Projection on how to read the statics as to where our children are in the Achievement status & Growth Summary with Quadrant Charts.

Principal Belle also reported she needs an Attendance Clerk which might cost \$40,000.00. She also requested monies for the following: Holiday Party \$3,000.00; and Discretionary Funds \$5,000.00. (See Financial Report for additional staff).

We may also begin exploring programs to assist our teachers who might have language problems - if needed.

### **New Business**

### **Public Comments**

### **Adjournment**

The meeting was adjourned at 9:15 p.m.

Submitted by  
Shirley Saunders, secretary  
Approved by Board of  
Trustees on November 21,  
2017